



Carmen at JIA Home

SILC Annual Report

2017-18

"Setting up a house for Caitlin through SILC has enabled us to design a home to suit her needs at her pace. It has had a very positive impact on not only her life but also that of our family's. It has not been easy and has taken a lot of time and effort but Caitlin loves her house and is now much happier, so it has been well worth it. Thanks to Steve, Faen and the SILC team for all their help and support."

Leanne Maccallum, mother of Caitlin

"Thanks to SILC's innovative model and the hard work of his and Kieran's family members, my brother Matthew is (finally!) able to live a more fulfilling adult life with choice and control in important decisions such as where to live, who to live with and how to live. Since establishing Matthew's home as a SILC home, Matthew seems happier and healthier than ever before - and those nearest and dearest to him feel pretty happy about this too."

Lyb Makin, sister of Matthew

Purpose

SILC supports families to develop family-governed housing models under the National Disability Insurance Scheme (NDIS). Members of SILC are individuals and other family governed co-operatives. We aim to support our members to create a home away from home for their family member with disability, where they can remain actively involved in managing the governance and operations of the home.

Support for Members

We support our members to:

- understand how NDIS Supported Independent Living (SIL) funding arrangements work,
- co-design a supported accommodation solution that suits the needs of the participants, and
- do as much as they can themselves but support them with things they cannot do themselves.



Julian from My House Oatlands

Chairperson's Report

The Board met 9 times during 2017-18.

In our first full year of operations, SILC reached the point of sustainability. In the nine months from October 2016 to June 2017, SILC relied upon a grant from Sector Development Fund and donations from supporters to cover its operating costs. By the second half of 2017-18 SILC was generating sufficient revenue from operations to cover its costs. In July 2017, SILC supported two homes. By November 2018, this has increased to eight homes with three additional homes in the process of being established.

I believe SILC is well placed to successfully bring more families together to create family-governed homes. SILC strives to enable House Operators to use the government funding their family members receive to operate high quality homes with sufficient resources to be sustainable in the long term. As SILC acquires more members that establish more homes and provide more revenue to SILC, it will add resources to enable it to provide even better support to its member homes and build capacity to service more homes.

SILC is able to assist our members to create their own homes and in turn help parents get back to living their lives, knowing that their children are cared for and that they can be actively involved in their lives. For our children, a family-governed home creates a greater opportunity to learn new skills and work towards a more independent life, they will have long term relationships with their housemates creating a family-like unit.

I am looking forward to creating many more family-governed homes with the help of our dedicated staff and our Board.



*Fred Carollo,
Chairperson*

Chief Operating Officer's Report

It is my great pleasure to reflect on what has been an extraordinary year of learning and growth for our SILC community.

As evidenced throughout this report, we have been required to learn on our feet, design processes and create cutting edge resources to sustain our growth and assist SILC's increasing number of House Operators.

Along the way, we have expanded our Head Office Team. Gloria Boyle and Roshan Dangol joined us in September 2017 and Luci Rix later in February 2018. The team has taken it in their stride to learn and adapt to the new NDIS world, to stay creative and true to a family-governed co-operative model and, above all, to think about how we can better support existing House Operators and those looking to establish a SILC home in the future.

Finally, it's important to note that none of the progress we have experienced in the last year would have been possible without our Founder, Steve Anthony and his extensive pro-bono support and our voluntary Board of Directors who have donated their time, expertise and support so willingly.

In particular, I want to thank our House Operators and their staff who continuously share their ideas and experiences and have patiently worked with us to get SILC to where it is today. Finally, I'd like to make a special mention to our key partner, Common Equity NSW who have provided us with generous office hospitality and made us feel like part of their wider team.

We say a big **THANK YOU** to you all.

I look forward to the year ahead as we continue to make innovative changes and strengthen our approach for how housing with people with disability can be done differently, and above all, better.



*Faen Burrows,
Chief Operating Officer*

Key Outcomes 2017/18

Developing a comprehensive House Establishment Project Plan

Through continuous learning on the go and after some trial and error, we have mapped out a comprehensive plan showing the steps and timeframes involved in establishing a SILC home including; applying for NDIS SIL funding, setting up effective governance, rostering, budgeting, recruitment... the list goes on.

Creating a dedicated Corporate Member Section on our website

House Operators can now easily access an online repository of an increasing number of helpful resources and updated documentation.

Customising online shift and incident reports using Jotforms

Families can now able to tailor the data they would like staff to report on and monitor. This has allowed us to give way to old paper form versions and meant that staff can complete forms from anywhere, in half the time and they can be automatically archived

Moving to Wageloch

An online rostering and payroll system has been implemented which has enabled staff to clock/clock off for shifts from various locations using their smart phone and streamlined our payroll process.

Updating our Policies and Procedures

With the help of our pro-bono legal supporter - Lyb Makin, we have revamped and updated our policies and procedures in line with the new NDIS Quality & Safeguards Framework.

Education & peer-to-peer learning

We continue to hold bi-monthly forums for our existing and prospective members to foster collaborative learning and the sharing of experiences and how challenges have been overcome.

Registration as a Voluntary Out of Home Care (VOOHC) Agency

We are going through the process to register with the Office of the Children's Guardian as a VOOHC Provider. This will enable us to support NDIS Participants who are under 18 and planning to transition into a shared care SIL accommodation arrangement.

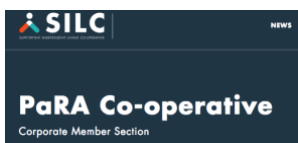
Performance Snapshot



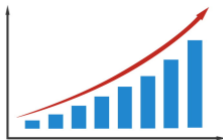
- ✓ Total Participant No's
FY2017 - 2
FY2018 - 16



- ✓ Supported **34** individual members, **7** corporate members and **2** pathways to corporate members



- ✓ Launched the dedicated SILC Corporate Member Section on the website



- ✓ More than doubled the number of Head Office staff



- ✓ Conducted **9 Member** information forums



- ✓ Total SILC Homes
FY2017 - 1
FY2018 - 7



- ✓ Increased payroll processing efficiency by 50% through the implementation of WageLoch



- ✓ Modelled NDIS Specialist Disability Accommodation (SDA) scenarios to work out the best way to secure upfront investment and ongoing returns in SDA properties

Income and Expenditure Statement

Supporting Independent Living Co-operative Limited For the year ended 30 June 2018

	2018	2017
Income		
Membership Fees and Housing Exploration Group Fees		
Membership Fees Received - Corporate	18,348	7,273
Membership Fees Received - Individuals	2,032	2,455
Housing Exploration Group Fees Received	5,827	2,009
Total Membership Fees and Housing Exploration Group Fees	26,208	11,737
Grant Income and Donations		
Grant Income	20,000	250,000
Donations Received	37,670	45,200
Total Grant Income and Donations	57,670	295,200
Income from Services		
Consulting Income	-	1,043
Payroll Processing Fees Received	66,902	-
SIL Provider and IFA Fees Received	99,440	5,000
Support Coordination	34,308	461
Establishment Fees - CP or Core Support Provider	1,250	-
Training Received	14,130	-
Workers Comp Received	49,635	-
Other SILC Services Provided	6,400	-
NDIS Transfers Received	2,017,752	-
Payroll Income Received	1,565,458	77,709
Total Income from Services	3,855,275	84,214
Total Income	3,939,153	391,150
Gross Surplus	3,939,153	391,150
Other Income		
Interest Income	3,792	343
Total Other Income	3,792	343
Expenditure		
Audit Fees	5,000	-
Bank Fees	32	-
Bookkeeper	5,260	490
Computer Expense	3,992	2,992
Consultancy	1,440	1,000
Contractors	-	382
Executive Coaching	7,868	2,886
Filing Fees	71	-
Insurance	3,000	2,019
Legal expenses	6,110	-
Office Expenses	469	-

The accompanying notes form part of these financial statements. These statements should be read in conjunction with the attached compilation report.

	2018	2017
Parent Forums	24	-
Police and WWC checks	-	163
Postage	67	10
Printing & Stationery	861	630
Rent	1,364	2,376
Staff Amenities	99	28
Subscriptions and Publications	541	-
Telephone & Internet	1,278	40
Training, seminars and webinars	19,969	4,909
Travel - National - SILC	2,930	12,939
Website Development and Maintenance	3,325	9,085
Workers Compensation	40,654	844
Wages and Salaries - SILC	239,735	139,024
Superannuation - SILC	22,169	13,207
SILC provision for LSL	3,974	-
SILC provision for annual leave	9,634	-
Payroll Expenses Houses	1,565,397	77,709
NDIS Transfers Paid to Houses	2,017,757	-
Total Expenditure	3,963,019	270,734
Current Year Surplus/ (Deficit)	(20,074)	120,760
Current Year Surplus/ (Deficit) Before Income Tax	(20,074)	120,760
Net Current Year Surplus After Income Tax	(20,074)	120,760

The accompanying notes form part of these financial statements. These statements should be read in conjunction with the attached compilation report.

Assets and Liabilities Statement

Supporting Independent Living Co-operative Limited As at 30 June 2018

	NOTES	30 JUN 2018	30 JUN 2017
Assets			
Current Assets			
Cash & Cash Equivalents			
Access Account	1	938	2,563
Supporting Independent Living	1	383,340	150,365
Total Cash & Cash Equivalents		384,278	152,928
Current Receivables			
Accounts Receivable	2	86,948	1,332
Bank Australia	2	-	444
GST Receivable	2	-	482
Total Current Receivables		86,948	2,258
Other Current Assets			
House Employee Entitlements	2	92,865	38,891
Total Other Current Assets		92,865	38,891
Total Current Assets		564,091	194,077
Total Assets		564,091	194,077
Liabilities			
Current Liabilities			
Trade and Other Payables	3	105,887	24,204
GST Payable	3	12,520	-
Employee Entitlements	4	237,895	49,114
Total Current Liabilities		356,302	73,317
Other Current Liabilities			
Rounding		-	-
Member House - funds held in trust	5	107,364	-
OPAL House Liability	5	(260)	-
Total Other Current Liabilities		107,104	-
Total Liabilities		463,406	73,317
Net Assets		100,685	120,760
Member's Funds			
Capital Reserve			
Current Year Earnings		(20,074)	120,760
Retained Earnings		120,760	-
Total Capital Reserve		100,685	120,760
Total Member's Funds		100,685	120,760

The accompanying notes form part of these financial statements. These statements should be read in conjunction with the attached compilation report.

Property Committee Report

[Members comprised MinterEllison, Common Equity NSW, CEHL (Victoria) and SILC].

The Property Committee met 9 times during 2017-18. The primary aim of the Committee is to assist SILC to develop accommodation models that provide NDIS Participants with long-term/life-time tenancy, whilst making the best use of NDIS funding for Specialist Disability Accommodation (SDA). The Committee provides experienced guidance to SILC on property matters including documentation, tenancy arrangements and structuring & finance.

This year the Property Committee has achieved progress towards:

- Developing a 99-year Lease Agreement under which NDIS Participants will pay rent equal to Reasonable Rent Contribution (25% of Disability Support Pension plus 100% Commonwealth Rental Assistance) for their bedroom with licence to use the rest of the land and buildings;
- Developing a structure that sees ownership of SDA properties retained by an organisation such as Common Equity NSW (CENSW) or a Special Purpose Vehicle (SPV) that can utilise its exemption from stamp duty and land tax and deliver life-time tenancy and management;
- Modelling scenarios that provide for CENSW (or similar organisation) to recycle their balance sheet to provide suitable accommodation for multiple co-operative homes;
- Building financial relationships with Bank Australia and National Housing Investment Finance Corporation to finance the SDA projects;
- Establishing an arrangement under which family members and other invited investors can lend to CENSW or the SPV to fund the gap between what is required to buy the land and build the building and what can be borrowed against the security of the SDA property.
- Developing a Tri-partite Agreement involving CENSW, SILC and the House Operator to cover payment of SDA money to CENSW.

SILC and CENSW submitted a joint paper to Department of Social Security on the SDA Framework including 19 recommendations to improve it. DSS's response to these submissions is expected in early December 2018.

Our pitch to NSW government to provide relief to people with disabilities paying rent on properties attracting land tax proved unsuccessful.



*James Brown,
CEO Common Equity NSW*

BOARD OF DIRECTORS

Fred Carollo – Member Director (Chairperson)

Fred is the father of 4 children, the youngest Julian, a 15 year old boy with autism. Julian currently attends Giant Steps school in Sydney.



Fred was instrumental in developing and establishing My House Oatlands (MHO) of which he is the Public Officer. MHO was established in 2013 a family-governed model that has created a 'home away from home' for Julian and two other teenage autistic boys in Oatlands, Sydney.

Fred has worked in the building industry for over 36 years and established his own successful construction company as a builder and property developer.

His knowledge in these two areas makes Fred a valuable member of SILC. Fred is passionate to help other families create a 'home away from home' just like MHO that has been life changing for Julian and his family.

Steve Anthony – Member Director (Secretary)

Steve is the father of Patrick, a 29-year-old man with autism. Patrick was one of the original 12 students at Giant Steps school when it opened in 1995. Steve was one of the parents who set up the school, which helps educate children and families experiencing autism, to alleviate associated stress.



Steve also helped establish PaRA Co-operative, a family-governed model for Patrick and his two housemates in Chatswood, Sydney. You can watch a clip about PaRA [here](#).

Upon seeing the success of the PaRA model, Steve was instrumental in establishing SILC. His aim for SILC is simple – to share what he's learned so other people with disabilities can live in a home of their choosing, in their communities surrounded by friends and family. He is energetic, approachable and brings simplicity to the most complex of problems.

Steve is an executive coach with a background in teaching and banking

Kate Hurley – Member Director (Treasurer)

Kate is the treasurer of three not-for-profit organisations aimed at improving the lives of people with disabilities.

Kate started her career at Westpac working as an institutional derivatives dealer before going on to become a financial markets training manager. She then became a director of Partners in Finance, a firm delivering services in the financial products and risk management sector.

In 2002, Kate ceased work to concentrate full-time on her son William who was diagnosed with severe autism, navigating her family through the early intervention years.

In 2008, she commenced work again as an accountant at Hurley & Co.

Qualifications:

- Bachelor of Business (UTS) double major in finance and accounting (1993).
- CPA (Certified practising accountant).



Kim Knoblauch – Member Director

Kim has a wealth of academic experience including;

- Bachelor of Business Health Administration (University of Technology. QLD),
- Graduate Diploma Applied Science Nursing Education, and
- Registered Nurse (Psychiatry & Emergency Med. Major).

Kim is also a registered Midwife and has worked in acute private and public hospitals, Justice Health Community and Aged Care sectors since 1980 including CEO of a number of private hospitals for 12 years 1991 - 2002 in QLD and Sydney's North Shore.

From 2002 - 2010 Kim held the position of Group Risk/Clinical Risk Manager of Ramsay Health Care Australia and Indonesia and later from 2010 - 2014 as the National Clinical Risk Manager Calvary Healthcare Australia. From 2015 – 2018 Kim was Operations Manager at North Sydney Retirement Trust ta. James Milson Village. He is currently Opal Aged Care NSW Commissioning Manager based at Opal Bankstown.



Leanne Maccallum - Director

Leanne is a Licensed Conveyancer and has worked in small to medium sized law firms for most of her working career. Leanne currently runs her conveyancing practice from home through her husband Dan's law firm, Maccallum Lawyers. This has enabled her the flexibility required to take care of their 22 year old daughter Caitlin, who has autism.



Caitlin lives in a house run by Cesil House Co-Operative which was set up in February 2018 by Caitlin's parents and 2 other families with the assistance of SILC.

Leanne has also been a Director of Giant Steps Sydney since 2001. Giant Steps is a school and centre for children and young adults with autism. Leanne co-ordinates their annual fundraising ball.

SILC HEAD OFFICE TEAM

Gloria Boyle – Senior Development Officer

Gloria Boyle joined SILC in September 2017 as the Coordinator of Membership Supports and is now the Senior Development Officer. Gloria has held a number of positions supporting individuals with a disability and their families. This includes working as a Residential Support Worker in group homes, as a Local Area Coordinator (LAC) helping NDIS Participants transition onto the Scheme and as a Facilitator running workshops to prepare and empower people for the NDIS.



Gloria has completed a Bachelor's Degree in Social Science and a Master's Degree in Sociology. She has always known that she wanted to spend her life helping others.

Gloria is passionate about ensuring people with disabilities have choice and control over their lives, and ultimately have the same opportunities as everyone else. The NDIS is about being innovative and creative and SILC really captures the essence of this. Gloria believes that we're moving away from the attitude of what is available for people with disabilities to what does each individual want for their life and what works for them? Through SILC, Gloria hopes to support people to realise this new world.

Roshan Dangol - Accountant

Roshan Dangol joined SILC in February 2017 as the Accountant. Before working with SILC, Roshan worked as a support worker at TKALC, one of the SILC houses and currently he works 2 days a week with TKALC to support families with their financial accounts.

Roshan Holds Master's Degree in Accounting from Holmes Institute and Information System from Victoria University, Sydney. He enjoys the challenge of identifying and solving problems.



Roshan has a passion to support people with disability and to increase his professional credentials. He possesses a caring and calm personality and through SILC he hopes to support families in setting up and running their house smoothly with his accounting and IS knowledge. With his willingness to learn attitude, Roshan is always ready to explore new ideas and listen to the need of business and people.

Luci Rix - Support Officer

Luci Rix joined SILC in February 2018 as the Support Officer. Previous to this, Luci worked as a Support Officer to coordinate various arts programs and events within the NSW Department of Education for 3 years.

Luci completed a Bachelor of Arts majoring in Social Policy at the University of Sydney in 2018. She is especially passionate about being involved in promoting equity and opportunities for people with disability and their families.

Through SILC, Luci hopes to learn more about the NDIS and assist in supporting families and individuals to find housing that meets their needs and help improve their overall wellbeing in day to day life.



DONORS & SUPPORTERS



INDEPENDENT AUDITOR'S REPORT
TO THE MEMBERS OF
SUPPORTING INDEPENDENT LIVING CO-OPERATIVE LIMITED

Report on the Audit of the Financial Report

Opinion

We have audited the accompanying financial report, being a special purpose financial report, of Supporting Independent Living Co-operative Limited ("the entity"), which comprises the statement of financial position as at 30 June 2018, the profit and loss statement, movements in equity, statement of cash flows for the year then ended, notes comprising a summary of significant accounting policies, the board of directors report and the certificate of members of the Board on the financial statements giving a true and fair view of the financial position and performance of the entity.

In our opinion:

The accompanying financial report of Supporting Independent Living Co-operative Limited is in accordance with the *Corporations Act 2001*, including:

- (i) giving a true and fair view of the entity's financial position as at 30 June 2018 and of its financial performance for the year ended on that date; and
- (ii) complying with Australian Accounting Standards to the extent described in Note 1 and the *Co-operatives National Application Act 2013*.

Basis for Opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Report* section of our report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Independence

We are independent of the entity in accordance with the auditor independence requirements of the *Corporations Act 2001* and the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants* (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code.

Emphasis of Matter – Basis of Accounting

We draw attention to Note 1 (Summary of Significant Accounting Policies) to the financial report, which describes the basis of accounting. The financial report has been prepared for the purpose of fulfilling the Committee's financial reporting responsibilities under the *Co-operatives National Application Act 2013*. As a result, the financial report may not be suitable for another purpose. Our opinion is not modified in respect of this matter.

McIntosh Bishop

Chartered Accountants

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McIntosh Bishop

Other Information

The Directors are responsible for the other information. The other information obtained at the date of this auditor's report comprises the Board of Directors' report, but does not include the financial report and the auditor's report thereon.

Our opinion on the financial report does not cover the other information and accordingly we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial report, our responsibility is to read the other information identified above and, in doing so, consider whether the other information is materially inconsistent with the financial report or our knowledge obtained in the audit, or otherwise appears to be materially misstated.

If, based upon the work we have performed, we conclude that there is a material misstatement of this other information; we are required to report that fact. We have nothing to report in this regard.

Responsibilities of the Committee for the Financial Report

The Committee of the entity are responsible for the preparation of the financial report that gives a true and fair view in accordance with Australian Accounting Standards and the *Co-operatives National Application Act 2013* and for such internal control as the Committee determine is necessary to enable the preparation of the financial report that gives a true and fair view and is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the Committee are responsible for assessing the ability of the entity to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Committee either intend to liquidate the entity or to cease operations, or have no realistic alternative but to do so.

Auditor's Responsibility for the Audit of the Financial Report

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

A further description of our responsibility for the audit of the financial report is located at the Auditing and Assurance Standards Board website at: http://www.auasb.gov.au/auditors_responsibilities/ar1.pdf. This description forms part of our auditor's report.

McIntosh Bishop

Chartered Accountants

Robert David Macdonald

Partner

Dated in Sydney on 19 November 2018

AUDITOR'S INDEPENDENCE DECLARATION
UNDER SECTION 307C OF THE CORPORATIONS ACT 2001
TO THE COMMITTEE OF
SUPPORTING INDEPENDENT LIVING CO-OPERATIVE LIMITED

In accordance with the requirements of section 307C of the *Corporations Act 2001*, I declare that, to the best of my knowledge and belief, during the year ended 30 June 2018 there have been:

- i. no contraventions of the auditor independence requirements as set out in the *Corporations Act 2001* in relation to the audit; and
- ii. no contraventions of any applicable code of professional conduct in relation to the audit.

McIntosh Bishop
Chartered Accountants



Robert David Macdonald
Partner

Sydney, 19 November 2018

McIntosh Bishop

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